



**AMDA-Nepal**

**AMDA Institute of Health Science**

**Kharkhare, Damak-2, Jhapa**



**Monthly Academic Progress Report**

**2082 Bhadra**

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## 1. Introduction:

The **AMDA Institute of Health Science (AIHS), Damak** formerly known as the AMDA Health Manpower Development Center was established in 1996 by AMDA Nepal under the umbrella of AMDA Hospital Damak. It is a premier academic institution committed to producing skilled, ethical, and competent health professionals through quality education, practical training, and community engagement. Established under the umbrella of AMDA-Nepal, the institute has been actively involved in providing education in nursing, General Medicine and other allied health sciences.

Initially, AIHS offered Technical School Leaving Certificate (TSLC) programs in Auxiliary Nurse Midwife (ANM) and Medical Lab Technology (Lab Assistant), with the Community Medical Assistant (CMA) course added in 1997. In 2008, the institute expanded its academic offerings by introducing the Proficiency Certificate Level (PCL)/Diploma in Nursing (Staff Nurse) program. In 2012, the center was renamed as AMDA Institute of Health Science (AIHS), and in the same year, it was recognized by the Council for Technical Education and Vocational Training (CTEVT) as the best institution in the Eastern Development Region on its 26th anniversary. Further expansion occurred in 2018 with the launch of the PCL/Diploma in General Medicine (Health Assistant) program. By 2022, the TSLC-level programs were upgraded to PCL/Diploma levels in Medical Lab Technology, diploma in diagnostic Radiography, and Physiotherapy.

As part of its commitment to academic excellence and accountability, AIHS Damak prepares monthly academic progress reports to monitor, review, and enhance academic activities. This report outlines the academic progress, departmental updates, student attendance, examination schedules, internal assessments, and faculty contributions during the month of Chaitra 2081.

The purpose of this monthly reporting system is to ensure continuous academic quality, identify challenges early, and promote timely interventions to support student success and institutional growth.

## **2. Background**

AMDA Institute of Health Science, located in Damak-2, Jhapa, is a renowned academic institution dedicated to the development of competent and compassionate health professionals. The institute offers diploma programs i.e. Nursing, HA, CMLT, Physiotherapy and Diagnostic Radiography with a strong emphasis on theoretical and practical learning.

As part of its academic and institutional responsibilities, the institute regularly prepares monthly reports to monitor progress, assess activities, and ensure continuous improvement in educational delivery, field training, and student development. This report provides an overview of academic activities conducted during the month of Bhadra 2082, including class schedules, attendance records, internal assessments, co-curricular engagements, and faculty contributions. These reports serve as a vital tool for internal review and help maintain transparency and accountability across departments.

### 3. Academic activities of the Bhadra 2082

#### 3.1 General Medicine, CMLT & Physiotherapy 1<sup>st</sup> year:

- ❖ Regular classes of **Basic Science (1st Year)** were conducted as per the academic calendar.
- ❖ However, due to the protest led by **JEN Z**, the **Final Practical and Theoretical Examinations** were halted midway.
- ❖ CTEVT has informed that the examinations will be rescheduled **after Dashain –Tihar vacation** through an official notice.
- ❖ Ongoing admission for new session
- ❖ Preparing master plan, routine for practical and theory classes for new session

#### 3.2 Certificate in Medical Laboratory Technology 2<sup>nd</sup>&3<sup>rd</sup> year: -

##### CMLT 2<sup>nd</sup>& 3<sup>rd</sup> year

- ❖ The board examinations for CMLT 2nd and 3rd year (theory) have been completed successfully.
- ❖ The practical examinations for CMLT 3rd year (board exam) have been completed successfully.
- ❖ The practical examinations for CMLT 2nd year (board exam) are planned to be conducted after the Dashain, Tihar, and Chhath vacation (from 2082/07/11) due to the Gen-Z student protest. Following the completion of these exams, the new 2nd-year classes will commence.
- ❖ The new academic session will begin after the Dashain, Tihar, and Chhath

#### 3.3 General Medicine 2<sup>nd</sup>& 3<sup>rd</sup> year:-

##### GM 2<sup>nd</sup> year

- ❖ Final exams have been postponed due to protests by Gen-Z students.
- ❖ Practical exams have also been postponed.
- ❖ The new academic session will commence after the Dashain and Tihar festivals.
- ❖ Continue Dashain Tihar vacation.

### GM 3<sup>rd</sup> year

- ❖ Practical and theory final exam (board exam) completed successfully
- ❖ Ongoing admission for new session
- ❖ Preparing master plan, routine for practical and theory classes for new session

### **3.4 Certificate in Diagnostic Radiography 3<sup>rd</sup> year:-**

- ❖ Practical and theory final exam (board exam) completed successfully
- ❖ Ongoing admission for new session

### **3.5 PCL Nursing 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year**

- ❖ Practical and theory final exam (board exam) completed successfully
- ❖ Ongoing admission for new session
- ❖ Preparing master plan, routine for practical and theory classes for new session
- ❖ Preparing master plan rotation plan for new academic session

## **4 Administrative Activities**

### **4.1 Staff Meeting:-**

A staff meeting was held on 29th Bhadra. During the meeting, it was decided that, due to protests by Gen-Z students, all pending final examinations will be conducted after the Dashain and Tihar festivals, following further notice from CTEVT. Additionally, it was decided to grant vacation to the staff during this period. But the administrative office will remain open to facilitate new admissions during this period. All staff members acknowledged and agreed to implement this decision.

### **4.2 Farewell to Mr. Ashok sir Co-ordinator General Medicine 3<sup>rd</sup> year**

A farewell program was organized in honor of Mr. Ashok Sir, Co-ordinator of General Medicine 3<sup>rd</sup> Year, to acknowledge his dedicated service and contributions to the institution. The event was attended by faculty members, administrative staff who expressed their gratitude and best wishes. During the program, speeches were delivered highlighting his professional achievements, guidance, and mentorship to both staff and students. Tokens

of appreciation and mementos were presented as a gesture of respect and gratitude. The farewell concluded with heartfelt wishes for his future endeavors and continued success.

## **5 Conclusion**

During Bhadra month, significant academic and administrative decisions were taken in response to ongoing developments. Due to protests by Gen-Z students, final examinations could not be completed as scheduled. In the staff meeting held on 29th Bhadra, it was decided that all pending examinations will be conducted after the Dashain and Tihar festivals, following further notice from CTEVT. Staff members were also granted vacation during this period. Administrative operations, including new admissions, will continue as planned. These decisions ensured proper academic management while addressing current challenges

## **6. PLAN FOR NEXT MONTH Ashoj 2082**

### **6.1 Academic**

# To celebrate Dashin Tihar vacation

### **6.2 Admin section**

- ❖ Celebrate Dashain festival while ensuring minimal disruption to college activities.
- ❖ Complete new admissions and registration for incoming students.
- ❖ Procure and set up necessary classroom and laboratory infrastructure, including desks, benches, dashboards, whiteboards, and projectors.
- ❖ Coordinate faculty and administrative staff to ensure smooth academic and administrative operations during this period.



## 7. PHOTO GALLERY

