

AMDA Nepal
Gokarneshwar-6, Jorpati, Kathmandu
Quotation of Office Supplies/Printing Items

Bidders/Suppliers:

Suppliers Name:

Contact Number :

Address:

PAN/VAT No :

SN	Item Name	Specification	Estimated Rate (with VAT)	Unit	Quantity (A)	Manufacturer Company	Made In	Unit Price (B)	VAT (If applicable) C	Total Price per unit D=(B+C)	Total Amount (E=AxD)	Remarks
Group A (Printing Items)												
1	Executive Diary	Paper Size: A5, Cover: Hard/Rexine Paper Quality: At least 70gm Pages: At least 200 pages, Printing: 1 Color print in cover (Front and back)	500/Pc	Pcs	30							
2	Record File	Material: Paper 160gm+, Color: Brown Size: Hight-14", Width: 9", Use for filing A4 size paper Blue Color Print on Front Page	20/Pc	Pcs	300							
3	Envelop	Lenth: 9 Inch, Width : 4 inch Color: Darrk Yello, Paper: 90gm+ Print: Blue Color Print with logo on Front Page)	9/Pc	Pcs	500							
4	Dental Ticket (16 Pages)	Cover page: Card board paper (90gm) Inner pages: Maplitho paper (60gm) Total Pages: 16 (4 page cover page and 12 page Inner page), Size: A5 Paper quality: Cover- Card board paper 90gm, Inner- Maplitho 60gm Page with Print: 5 page,Blank: 11 Page	50/Pc	Pcs	250							
Total Amount												
Amount in word:												

Note:

- * Validity: Quotation shall remain valid for one month.
- * Price: Door delivery price in Nepali currency.
- * Delivery Site: As specified in purchase order.
- * Taxes and Duties: All government taxes are included in the amount quoted above.
- * Payment: Payment will be accepted by A/C payee cheque after complete delivery of goods and invoices.

Authorised person Name

Position

Signature

Stamp of the company/firm

Date

Notice_009028_RFQ_Printing stationaries and office supplies_20791207 -- Group A